



Wyoming Veterinary Medical Association 2018 Summer Meeting Exhibitor Invitation



The Wyoming Veterinary Medical Association invites you to be an exhibitor at our 2018 Summer Meeting.

June 24-26, 2018
University of Wyoming -
Conference Center (UWCC)
At the Hilton Garden Inn
2229 Grand Ave
Laramie, WY 82070

Vendor space

Your investment includes:

- Two exhibitor name badges (\$120/additional—which includes breakfast and lunch on 6/15 & 6/16) *Each exhibitor MUST be an employee of the company exhibiting.*
- One 6 foot exhibit table and two chairs
- Electricity
- Conference meals and break refreshments for two registered exhibitors (6/24—Reception, 6/25—breakfast and lunch, 6/26—breakfast and lunch)
- Booth placement in the same room where all meals and breaks will be served
- Company listing on signage at conference
- Company listing in conference proceedings
- List of conference attendees
- Listed in two WVMA newsletters (must reg. by April 15th)

Booths will be placed in Salon E/D. The UWCC will be locked each night to provide a more secure environment for vendors. While there have been no incidents with theft/damage in the past, vendors are encouraged not to leave valuable items at booths after exhibiting hours. Neither the WVMA nor UW assume responsibility for lost/damaged items.

Pricing

- **\$500 per booth with 2 exhibitors per booth** (\$120/additional exhibitor—includes meals).

Opportunities for Sponsorship (will have company & WVMA logos)

- Meeting Bags—\$350
- Notepads— \$300
- Pens—\$200
- Vendors are encouraged to bring an **auction item** for the live auction, with proceeds going towards Wyoming clinics affected by disasters. Please bring to the registration desk and *be sure to include your business card. Thanks for you consideration!*

Exhibitor Schedule

Sunday, June 24th

2—5pm.....Exhibits setup*
* Booths are unassigned. Vendors may set up on any open exhibit when they arrive.
5—6pm.....Opening Reception with Exhibitors

Monday, June 25th

7:30am—5pm.....Exhibits open
Noon..... Lunch
10am & 3pm..... Breaks

Tuesday, June 26th

7:30am—3:30pm.....Exhibits open
Noon..... Lunch
10am & 3pm..... Breaks
3:30pm.....Exhibit breakdown

Refund Policy

90% refunds will be offered prior to May 11, 2018. 50 % refunds will be offered after May 11, 2018. No refunds on or after May 24, 2018.

Hotel Information

Hilton Garden Inn (2229 Grand Ave; Laramie, WY 82070)

- Make reservations by calling: 307.745.5500
- WVMA discounted group rate: \$119 + tax
(Rate guaranteed before June 2nd)

Ship exhibit materials to:

UW Catering
Attn: Joseph Sanchez
2221 E Grand Ave
Laramie, WY 82070

Items will be in a locked room until their arrival. Shipments will be received up to 5 days prior to setup. Please setup a return label prior to coming. UW will schedule a pick up.

WVMA Contact Information

Tenley Haack
Executive Director
PO Box 241
Timnath, CO 80547
Phone: 800-272-1813
Fax: 877-334-2565
Email: tenley.haack@wyvma.org



2018 WVMA Summer Meeting—Exhibitor Registration Form

June 24-26, 2018 • University of Wyoming Conference Center—Laramie, WY



Company Name: _____

Coordinator Name: _____ Coordinator Email: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

Exhibitor #1 _____ Exhibitor #2 Name: _____

Exhibitor #1 Phone: _____ Exhibitor #2 Phone: _____

Exhibitor #1 Email: _____ Exhibitor #2 Email: _____

Additional Exhibitor (\$120) _____ Exhibitor email: _____

Company description for the proceedings (products, services, etc.):

Would you like to donate an auction item? _____ Yes, I'll bring an item to the registration desk _____ No

For planning purposes, please fill in the number of exhibitors that will attend each meal (included with booth, but want to reduce waste):

Sunday, June 24th: Reception _____
Mon, June 25th: Breakfast _____ Lunch _____
Tues, June 26th: Breakfast _____ Lunch _____

Type of Sponsorship

_____ \$500—Booth (includes meals and name badges for two people. Additional exhibitors may be added for \$120 ea.)

_____ \$350 - Meeting Bags _____ \$300—Note Pads _____ \$200—Pens

_____ \$ Total Amount Enclosed

Payment Type Check Enclosed # _____ Credit Card _____

Credit Card Information

Name on Card: _____

Card Number: _____ Exp Date: _____

Billing Address: _____

Signature: _____

Send receipt to this email: _____

Please note that your credit card statement will report a charge from "Vet Med Assn 800.272.1813"

Please return completed exhibitor form along with payment to the WVMA. Questions? Please call 800-272-1813 or email info@wyvma.org
MAIL: PO Box 241 Timnath, CO 80547 • FAX: 877-334-2565 • EMAIL: Scan and email to info@wyvma.org