



Wyoming Veterinary Medical Association 2019 Summer Meeting Exhibitor Invitation



The Wyoming Veterinary Medical Association
invites you to be an exhibitor at our
2018 Summer Meeting.

June 23 - 25, 2019

**Headwaters Arts & Conference Center
20 Stalnaker Street
Dubois, WY 82513**

Vendor space

Your investment includes:

- Two exhibitor name badges (\$120/additional—which includes breakfast and lunch on 6/24 & 6/25) *Each exhibitor MUST be an employee of the company exhibiting.*
- One 6 foot exhibit table and two chairs
- Electricity
- Conference meals and break refreshments for two registered exhibitors (6/23—Reception, 6/24—breakfast and lunch, 6/25—breakfast and lunch)
- Booth placement in the same room where all meals and breaks will be served
- Company listing on signage at conference
- Company listing in conference proceedings
- List of conference attendees
- Listed in two WVMA newsletters (must reg. by April 15th)

Booths will be placed in the Wind River Room. The Headwaters Arts & Conf. Center will be locked each night to provide a more secure environment for vendors. While there have been no incidents with theft/damage in the past, vendors are encouraged not to leave valuable items at booths after exhibiting hours. Neither the WVMA nor Headwaters Arts & Conference Center assume responsibility for lost/damaged items.

Pricing

- **\$500 per booth with 2 exhibitors per booth** (\$120/additional exhibitor—includes meals).

Opportunities for Sponsorship (will have company & WVMA logos)

- Meeting Bags—\$350
- Notepads— \$300
- Pens—\$200
- Vendors are encouraged to bring an **auction item** for the live auction, with proceeds going towards Wyoming clinics affected by disasters or other veterinary related funds. Please bring to the registration desk and *be sure to include your business card. Thanks for you participation!*

Exhibitor Schedule

Sunday, June 23th

2—5pm.....Exhibits setup*

* Booths are unassigned. Vendors may set up on any open exhibit when they arrive.

5—6pm.....Opening Reception with Exhibitors

Monday, June 24th

7:30am—3:30 pm.....Exhibits open

12-1 pm..... Lunch

10am & 3pm..... Breaks

Tuesday, June 25th

7:30am—1 pm.....Exhibits open

10am Break

12 - 1pm..... Lunch

1 pm.....Exhibit breakdown

Refund Policy

90% refunds will be offered prior to May 8, 2019. 50 % refunds will be offered after May 8, 2019. No refunds on or after May 22, 2019.

Hotel Information

Stagecoach Inn (103 Ramshorn St, Dubois, WY 82513)

- Make reservations by calling: 307.455.2303
- WVMA discounted group rate: \$112 + tax
(Rate guaranteed before May 15th)

Ship exhibit materials to:

Headwaters Arts & Conference Center

Attn: Tammy Lucas

20 Stalnaker Street

Dubois, WY 82513

Shipments will be received up to 5 days prior to setup.

Please setup a return label prior to coming. Headwaters will schedule a pick up.

WVMA Contact Information

Tenley Haack

Executive Director

PO Box 241

Timnath, CO 80547

Phone: 800-272-1813

Fax: 877-334-2565

Email: tenley.haack@wyvma.org



2019 WVMA Summer Meeting—Exhibitor Registration Form

June 23-25, 2019 • Headwaters Arts & Conference Center - Dubois, WY



Company Name: _____

Coordinator Name: _____ Coordinator Email: _____

Address: _____ City: _____ State: _____ Zip Code: _____

Phone: _____ Fax: _____

Exhibitor #1 _____ Exhibitor #2 Name: _____

Exhibitor #1 Phone: _____ Exhibitor #2 Phone: _____

Exhibitor #1 Email: _____ Exhibitor #2 Email: _____

Additional Exhibitor (\$120) _____ Exhibitor email: _____

Company description for the proceedings (products, services, etc.):

Would you like to donate an auction item? _____ Yes, I'll bring an item to the registration desk _____ No

For planning purposes, please fill in the number of exhibitors that will attend each meal (included with booth, but want to reduce waste):

Sunday, June 23rd: Reception _____
Mon, June 24th: Breakfast _____ Lunch _____
Tues, June 25th: Breakfast _____ Lunch _____

Type of Sponsorship

_____ \$500—Booth (includes meals and name badges for two people. Additional exhibitors may be added for \$120 ea.)

_____ \$350 - Meeting Bags _____ \$300—Note Pads _____ \$200—Pens

_____ \$ Total Amount Enclosed

Payment Type Check Enclosed # _____ Credit Card _____

Credit Card Information

Name on Card: _____

Card Number: _____ Exp Date: _____ CVV: _____

Billing Address: _____

Signature: _____

Send receipt to this email: _____

Please note that your credit card statement will report a charge from "Vet Med Assn 800.272.1813"

Please return completed exhibitor form along with payment to the WVMA. Questions? Please call 800-272-1813 or email info@wyvma.org
MAIL: PO Box 241 Timnath, CO 80547 • FAX: 877-334-2565 • EMAIL: Scan and email to info@wyvma.org